

ARMY WELFARE EDUCATION SOCIETY CAMPUS BANGALORE – 56 00 77
(AIHM&CT)

REQUEST FOR PROPOSAL (RFP)

MODERNISATION/UPGRADATION OF SATELLITE KITCHEN & RESTAURANT
LAB, NAGARESHWARA NAGENAHALLI KOTHANUR POST,
BANGALORE – 56 00 77

Sealed offers, in two-bid system, are invited from registered Vendors having their own office in Karnataka for “**Modernisation/upgradation of Satellite Kitchen & Restaurant Labs at Army Welfare Education Society Campus Bangalore – 56 00 77**” (for Army Institute of Hotel Management & Catering Technology, N. Nagenahalli, Kothanur Post, Bangalore- 560077.RFP forms can be downloaded from the AIHMCT website (www.aihmctbangalore.com)and can be submitted along with the Technical and Commercial Bids on payment of Rs. 500/- (Non-Refundable) by way of Demand Draft/Pay Order in favour of Principal AIHMCT, Bangalore payable at Bangalore.

Date of issue of RFP	-	20 Jan 2017
Last date for submission of offers	-	09 Feb 2017 upto 11 AM
Opening of Technical Bids	-	09 Feb 2017 at 12 PM
Opening of Commercial Bids	-	will be intimated later.

Offers from firms not having their own Firm/offices in Karnataka, will not be considered. All conditions and parameters will be evaluated with reference to firms submitting tenders. AWES reserves the right to reject any/all applications without assigning any reason whatsoever.

SCOPE OF WORK

1. The Scope of Work/Specification of the “**Modernisation/upgradation of Satellite Kitchen & Restaurant Labs**” are attached at Annexure I.

TERMS & CONDITIONS

1.1 The work should be completed within a period of two months commencing from the date of acceptance of the offer by AIHMCT. Any delay in execution of work within stipulated period will attract penalty of 3.5% of the Bid amount for every month of delay. AIHMCT reserves its right to recover the amount.

1.2 The Work Order for execution of work will be given only to those eligible Vendors who qualify Technical Bid followed by Commercial Bid.

1.3 All arrangement for “**Modernisation/upgradation of Satellite Kitchen & Restaurant Labs**” should be done by the Selected Vendor only. No men/material support will be offered by AWES.

1.4 In case of any mishap of whatsoever nature (minor/major/fatal including death during the course of “**Modernisation/upgradation of Satellite Kitchen & Restaurant Labs**” sustained by Vendor’s Employees, the responsibility for meeting the medical/hospitalization expenses or of granting compensation, if any, on that count will be that of the Vendor and not of the AWES authority.

ELIGIBILITY CRITERIA FOR SHORT-LISTING

2. For empanelment or short-listing of the Vendors, the following criteria shall be applied. For this purpose Vendors shall submit proof documents along with the Tender. Vendors not submitting proof documents and/or not conforming to any of these parameters will not qualify for empanelment or short listing:

- (a) The Vendor should be either registered companies or registered partnership firms and well reputed.
- (b) The Vendor should have obtained a license in the name of the Firm.
- (c) The Vendor should have their own infrastructure and office.
- (d) The Vendor should have Income Tax and PAN documents.

3. The Vendor will be required to produce all original documents for verification by authorized staff of AIHM&CT on demand for credentials of The Vendor.

TWO BID SYSTEM OFFER

4. The offer will be in two parts, Technical Bid and Commercial Bid. Both the parts should be submitted in separate sealed covers duly **super scribed** “**Technical Bid for Installation/commissioning of “Modernisation/upgradation of Satellite Kitchen & Restaurant Labs”**” and “**Commercial Bid for Installation/commissioning of “Modernisation/upgradation of Satellite Kitchen & Restaurant Labs”**” respectively and both sealed envelopes should be placed in another sealed envelope **superscribed** “**Offer for “Modernisation/upgradation of Satellite Kitchen & Restaurant Labs”**”. The tender documents should be dropped in the Tender Box in AIHMCT, Kothanur Post, Bengaluru – 560 077.

EARNEST MONEY DEPOSIT (EMD)

5. EMD of Rs. 20,000/- (Rupees Twenty Thousand only), in the form of a demand draft/pay order issued by a scheduled commercial bank in favour of Principal AIHMCT, Bangalore, payable at Bengaluru must be submitted along with the Technical Bid. Offers not accompanied with EMD of Rs. 20,000/- (Rupees Twenty Thousand only) will not be accepted. Further, the EMD amount will be forfeited if, after having been selected for the job, the Vendor refuses to accept any contract or having accepted the contract, fails to carry out his obligations mentioned therein. Bank Guarantee in lieu of EMD will not be accepted. No interest will be payable on the EMD. The EMD will be refunded to Unsuccessful Bidders. The EMD money paid by the successful Vendor will be released only after satisfactory execution of the work or adjusted with the invoice.

6. **LATE BIDS**: - Any bid received after the deadline for submission of bid prescribed, will be rejected and returned unopened to the Bidder.

TECHNICAL BID

7. The Technical Bid should be complete in all respects and should contain all information asked for in this document. **It should not contain any price information.** The Technical Bid should comprise of the following:

- (a) Covering letter on the prescribed format as per Annexure-II.
- (b) Demand draft for Rs. 500/- (Non-refundable) towards Cost of RFP Forms, downloaded from AIHM website, www.aihmctbangalore.com.
- (c) Vendor/ Organization profile as per Annexure III.
- (d) Documentation (Brochures, leaflets, manuals etc, if any).
- (e) EMD of Rs. 20,000/- (Rupees twenty thousand only).
- (f) Technical specification of their eqpt/components.

COMMERCIAL BID

8. The Commercial Bid should contain all relevant rates and charges should be quoted in Indian Rupees only. The Commercial Bid should not contradict the Technical Bid in any manner.

Pre Bid Meeting

9. A pre bid meeting is scheduled to be held on **02 Feb 2017** at 1100 hrs in the office of Registrar & HOA, AIHM & CT. A comprehensive presentation will be given by the AIHM & CT with regards to the requirement of the AWES Campus and queries, if any, will be addressed.

10. **Price Composition**

(a) The Rates of the contract will be given in the format as per **Annexure-IV**.

(b) AIHMCT will shortlist suppliers, who satisfy Technical and other requirements laid down in the document. The Commercial Bids of only the vendors qualifying in the Technical Bidding process will be opened. Short listed suppliers will be notified by e-mail/post and the suppliers/authorized representatives may be present at the time of opening of Commercial Bids.

11. **No Erasers/Alterations.** Technical & Commercial details must be completely filled up. Corrections or alterations, if any should be authenticated.

12. **Validity of Offer.** The offer should be valid for period of minimum **Three months** from the date of opening of tender.

13. **Evaluation Process.** Offers (Tenders) will be evaluated in the following stages:-

(a) **Stage I.** Offers will be evaluated against the stipulated minimum eligibility criteria based purely on valid proof documents submitted by the Vendors. Offers not complying with any of the eligibility criteria as per Paragraph 2 above will be rejected.

(b) **Stage II** Completeness of Offers, i.e., offers not accompanied by the mandatory documents as per paragraph 7 above shall, be rejected.

(c) **Stage III.** Price bids of the short-listed firms who have qualified with Technical Bidding process will only be opened.

(d) **Stage IV.** Issue of Work Orders to the selected firm.

14. **NO COMMITMENT TO ACCEPT LOWER OR ANY TENDER.** AIHM&CT shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.

15. **OPENING OF OFFERS**. Technical Bid offers will be opened at Registrar and HOA office, AIHMCT office on **09 Feb 2017 at 12 PM**. The offerers/their representatives may be present at the time of opening of the Technical Bid Offers. No separate intimation will be sent in this regard to the suppliers for deputing their representatives. The Technical Bid Offers will be opened at the time and date stipulated above irrespective of the number of offerers or their representatives present.

16. **ORDER CANCELLATION**. If the selected Vendor fails to carry out the assigned job within the stipulated time schedule or the extended date communicated, AIHM&CT reserves the right to cancel the order in the event of delay and forfeit the Earnest Money Deposit.

17. **PAYMENT TERMS** .No advance amount will be paid to the selected Vendor. The final payment will be made to the Vendor on completion of the assigned job as per Scope of work to be authenticated by Board of Officers. The proper Invoice will be submitted by the Vendor to AIHM & CT on completion of work and other formalities. On scrutiny of the Bill AIHM&CT shall made payment after deduction of payable TDS.

18. For further clarifications, if any, you may contact the following address:

The Principal,
AIHM&CT, Nagareshwara Nagenahalli
Kothanur Post,
Bangalore – 560 077
Email: principal@aihmctabangalore.com
Tele:9482465605/9341810326

19. Registered Companies and Partnership Firms having their own offices in Karnataka and are interested in the proposal for Installation/commissioning of **“Modernisation/upgradation of Satellite Kitchen & Restaurant Labs** conforming to the aforesaid terms and conditions may send their offers to Principal, AIHMCT, Kothanur Post, Bengaluru latest by the last date & time for submission of offers.

**SCOPE OF WOR FOR MODERNISATION/UPGRADATION
OF SATELLITE KITCHEN & RESTAURANT LABS**

<u>SI</u>	<u>ITEM DESCRIPTION</u>	<u>SPECIFICATION</u>	<u>DIMENSION/CAPACTIY</u>	<u>QTY</u>
1.	Stainless Steel Leg Replacing for Working Stations and Washing sink	Removal of existing legs of working table & sink, fixing with new SS legs of 30-35mm diameter.	Refurbishing 16 stations (Working Table, Sink) Working Range Table top Stainless steel Leg Mild Steel by removing and have to straighten up SS leg with Bush & Buttons.	16 set
2.	Flooring with ceramic tile	Removal of existing tiles & providing 300X300mm ceramic flooring Tiles & disposal of removed tiles outside site premises.	Approx. 2700 Sq.Ft	1set
3.	Painting	Making necessary patch work and providing 2 Coats of distemper with Asian paints.	1.Approx. 2700 Sq.Ft (Includes of all wall in the kitchen, store room, chef cabin and all doors (4doors) 2.Approx. 2100 Sq.Ft (Includes of all wall in the Restaurant, store room1 & 2 and all doors (4doors) 3.Approx. 2450 Sq.Ft (Includes of all wall, ceiling in the Bakery Lab, store room, all doors (3doors)	1set
4.	Wall tiling	Removal of existing tiles & providing 250mmX350mm includes of 15mm plastering Tiles& disposal of removed tiles outside site premises. cavities& pasting of new tiles.	Approx. 800 Sq.Ft	1 Set
5.	Plumbing work	Disconnection of existing line and providing 20mm GI line and 15mm GI vertical stand post.	20mm – 300ft 15mm – 90 ft	1 Set
6.	Drainage system	Removal of existing pipeline including removal of concrete & providing tiles to floor of drain and sides includes of SS grating of size 20mm square bar.	Approx.280 Ft, Depth upto 2ft down and 9” width on top with 1:6 Birla super cement and sand should be mixed for the cement work	1 Set

SI	ITEM DESCRIPTION	SPECIFICATION	DIMENSION/CAPACTIY	QTY
7.	Marble top table with 1 u/s: Top made out of marble one under shelf out of 18 SWG SS, Mounted on 1/2" diameter pipe legs with nylon adjustable bullet feet, Movable with Roller Wheel, Big Mirror (6'X4') for Reflecting on Demo Table, Two set Mis-en-place container	Fabrication of SS frame with square pipe and providing black marble top.	10' x 2' 6" x 34" Ht	01 No
8.	Hot water system	Crompton Greaves Vertical Storage Geyser 50 ltr – 230 w,	50 litres, 405X405X825, 2kw, Geyser fitted with appropriate wiring system fitted with pipeline with chrome finished tap fitted with sink.	01No
9.	Hot & Cold Drinking Water System	Hot & Cold Water Dispenser with 5 Lt storage Capacity	Blue star/Table top	04 Nos
10.	False Ceiling	Supply and fix anosidedaluminium snap grid frame work and fixing gypsum board 12mm thick ceiling fixed screws as per manufacturer instructions. for false ceiling etc, complete (Includes removal of debris)	1700 Sq.ft& 20 LED Bulbs (Philips up to12 w) Includes of all fittings with appropriate wiring required)	1 set
11.	Air Conditioning	Branded: Mitsubishi 2.5tr Cassette Air conditioner with R410A gas and remote control, single phase unit, work includes of all wiring and drain pipe connection (End to End complete installation)	1.Copper Pipe with Insulation and 4 Core Cable will be charged from 1 st mtr onwards for Cassette AC, 2.3 core cable for connecting from outdoor unit to power point for Single Phase AC 3.Drain pipe 32mm with necessary fitting accessories for cassette AC 4.5 KVA Electronic Voltage Stabilizer for 2.0 Ton AC 5.Nitrogen Testing and Commissioning of AC	2 Nos

Annexure – II
(Ref Para 2 (a) of RFP)

(Letter on the Vendor letterhead)

Principal,
AIHMCT,
Kothanur Post,
Bangalore – 560 077
Dear Sir,

**Sub:Your RFP for MODERNISATION/UPGRADATION
OF SATELLITE KITCHEN & RESTAURANT LABS**

With reference to your tender notice published in News papers on _____ and the RFP published in your website with effect from _____, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer to the supply/installation/ commissioning of Upgradation of satellite kitchen and restaurant lab in your above referred RFP.

We confirm that we have not been disqualified by any PSUs/ Govt undertaking for contract of work.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP. We also confirm that the offer shall remain valid for three months from the last date of submission of the offer.

We hereby confirm that we have read the terms and conditions given in the RFP and agree to them fully.

We enclose herewith a Demand Draft/Pay Order of Rs. 500/- (Rupees One Thousand only) favouring Principal AIHMCT Bangalore and payable at Bengaluru, towards cost of RFP Form. Details of the same areas under:

- Demand Draft/Pay Order No : _____
- Date of Demand Draft/Pay Order : _____
- Name of issuing Bank : _____

We enclose herewith a Demand Draft/Pay Order for Rs. 20,000/- (Rupees twenty thousand only) favouring Principal AIHMCT Bangalore and payable at Bengaluru, being the EMD. Details of the same are as under:

- Demand Draft/Pay Order No : _____
- Date of Demand Draft/Pay Order : _____
- Name of issuing Bank : _____

Authorised Signatories
(Name & Designation, seal of the firm)

(Letter to Principal AIHMCT Bangalore on the Vendors letterhead)

VENDOR / ORGANISATION PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Pvt. Ltd. Company/Public Ltd. Company / Partnership Firm)
4. Name of the Chairman/MD /CEO/Country Head (as the case may be):
5. Whether registered with the Registrar of Companies/Registrar of Firms in India, if so, mention number and date and enclose Registration Certificate copy.
6. a) Name and address of Bankers:
 - i) _____
 - ii) _____

b) ITR of the Company/Firm in 2013-14, 2014-15 and 2015-16:
(Please attach a copy for the years 2013-14, 2014-15 and 2015-16 as proof documents)

2013-14	:	_____
2014-15	:	_____
2015-16	:	_____
7. Whether registered for Service Tax purposes. If so, mention number and date.
8. Whether an assesses of Income Tax. If so, mention Permanent Account Number. Furnish copies of Income Tax clearance certificate and submitted IT returns for the last three years.
9. Since when and how long your Company/firm has been supplying Kitchen Items?

Certified that:-

1. All the information furnished by me / us above here is correct to the best of my / our knowledge and belief.
2. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and / or in the accompanying sheets.

Place:

Date:

SIGNATURE:

Name & Designation & seal of the Company

(Letter to AIHM&CT on the Supplier's letterhead)

Principal,
AIHMCT, Nagareshwara Nagenahalli
Kothanur Post, Bangalore – 560 077

Dear Sir,

**PRICE BID FOR MODERNISATION/UPGRADATION
OF SATELLITE KITCHEN & RESTAURANT LABS**

With reference to your tender notice published in News papers on _____ Jan 2017 and the RFP published in your website, we hereby quote our best **PRICE** as under :-

Ser No	Item/ Description	Specification	Dimension/ Capacity	Qty	Rate	Amount
1.	Stainless Steel Leg Replacing for Working Stations and Washing sink	Removal of existing legs of working table & sink, fixing with new SS legs of 30-35mm diameter.	Refurbishing 16 stations (Working Table, Sink) Working Range Table top Stainless steel Leg Mild Steel by removing and have to straighten up SS leg with Bush & Buttons.	16 set		
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	Total					
(a)	Total (Total cost of ser 1 to 13 as above)					
(b)	Installation/Commissioning of upgradation at AWES, Bangalore- 77 as per the Scope of Work					
(c)	VAT @					
(d)	AMC per year (after warranty period)					
(e)	Any other taxes or charges applicable					
	Grand Total					

TERMS AND CONDITIONS

Price : Prices quoted is inclusive of Supply, Transportation, Supervision & commissioning and other charges as applicable and quoted.

Delivery : **TWO** months from the date of receipt of work order.

Warranty : _____ years from the date of commissioning
(as per warranty terms enclosed)

*The rate of AMC for 5yrs after Warranty period will be added to calculate the lowest bidder.

